NANYA

Problem Statement

Housekeeping staff use printed paper as a checklist. The purpose of the checklist is to track work done in a designated area.

Number of areas where paper checklists are used today in one site are 14+. These sheets are replaced everyday.

Paper used per day (assuming 14 areas) is

14 x 1 = 14 Sheets

Translating to a monthly number of (same as above)

14 x 30 = 420 sheets

This further equates to

420 x 12 = 5040 sheets annually!!

Solution

- Adopted a simple and effective platform.
- Created a checklist for each area with a unique QR Code.
- Trained HK staff to scan and follow the checklist.
- Upload pictures in the checklist, post work and submit.

- Supervisor/Manager on shift checks on the work done through the app and validates the same.
- Dashboards are used to showcase work and inspections done.

Outcome

Work:

- Visibility on work done

- Improved accountability

- Recorded logs to check back at a later point in time

- Upskilled staff on using technology

Contribution to Mother Earth:

- Saved 5000+ sheets of paper annually

NANYA

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